MOBILE COUNTY COMMISSION

205 Government Street 8TH Fl. South
Mobile, Alabama 36644

BID INVITATION **BID 80-18**

JULY 17, 2018

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:

ANNUAL PEST CONTROL SERVICES BID FOR 24 MOBILE COUNTY LOCATIONS AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent 251-574-8613, 205 Government St. 8th Fl. S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding $15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc. Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. AUGUST 22, 2018.

ALL BIDS MUST BE SEALED, THE WORD"BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION

_____

JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of $ see attached list.

Delivery can be made in _____ days from receipt of award.

RESPECTFULLY

BY _____

IMPORTANT

THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED WITH YOUR BID

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.Verify.Alabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in the State of Alabama

Or

_____ (company name) is enrolled in E-Verify and a copy of the electronically signed signature page of the company's Memorandum of Understanding is attached.

_____ _____ _____

Date Signature Title

SAMPLE

E-Verify

Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
Connie Hudson	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date

Department of Homeland Security – Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636001644

MOBILE COUNTY COMMISSION **BID FORM**

Date: _____

BID #80-18

ANNUAL PEST CONTROL SERVICES BID FOR 24 MOBILE COUNTY LOCATIONS:

Name of Company: _____

Company Representative_____
(Print)

Company Representative_____
(Signature)

Address_____

_____

Phone Number ( )_____ Fax Number( )_____

Federal ID Number_____

Email Address_____

Company Web Address_____

Please attach a current W-9.

Mobile County Pest Control Bid

1. **DESCRIPTION:**

A. The Work of this Contract includes, but is not limited to the following:

1. Furnish all materials, labor, equipment and insurance necessary to inspect and service each building as designated or more often if necessary to insure maximum sanitation with respect to vermin and rodents.

2. Treatment (all buildings) shall include pest control service for roaches, rats, mice, ants, mites, silverfish, spiders, earwigs, millipedes, centipedes, fleas, ticks, crabs, bedbugs, bees, wasps, yellow jackets, gnats and hornets.

3. Pest Control Service (all Buildings) shall include inside premises, outside wall junctures and grounds.

2. **QUALITY ASSURANCE:**

A. Qualification of Contractor:

1.Properly licensed to provide such service by governmental agencies having jurisdiction.

2.Use adequate numbers of skilled technicians who are thoroughly trained and experienced in the necessary crafts and who are completely familiar with the requirements and methods for proper performance of pest control work.

3. SUBMITTALS:

1. Copies of labels and Material Safety Data Sheets for all chemicals to be used shall be submitted upon request.

4. RIGHT TO CANCEL:

1. In the event the company fails to perform its service in a satisfactory manner, two weeks written notice will be given to provide satisfactory service. If at that time the same unsatisfactory conditions exist, the Mobile County Commission is free under terms of the Contract to withhold payment for all Buildings until satisfactory results are obtained at each location or to cancel said contract and obtain services from other sources.

5. **PRODUCT HANDLING:**

1. Use all means necessary to protect property & buildings before, during and after treatment and to protect the treatment and materials of other work.

2. In the event of damage, immediately contact with the Mobile County Commission and arrange for replacements and repairs.

6. **MATERIALS:**

1. To the extent approved by governmental agencies having jurisdiction, use working solutions as recommended by the manufacturer for pest treatment and in accordance with National Pest Control Association standards.

2. Odorless chemicals shall be use when regular chemicals present an inconvenience (meeting, conferences, seminars, public events, etc.) to personnel or public.

7. **SURFACE CONDITIONS:**

1. Prior to all Work of this section, carefully inspect all structures and verify the conditions involved in performing the work. Note that all rodent carcasses and old baits are to be removed from the premises. Avoid damage to property and protect the public, buildings, plants, furniture, etc. which may be damaged in the process of doing work. All damage shall be at the Contractor's expense with no additional cost to the Owner.

2. In the event upon carrying out the work of this contract the exterminator discovers pest which are not covered by these specifications he will notify the Mobile County Commission immediately.

3. Do not dispose of any Pesticides, Rodenticide or other material on the property.

4. Contractors must not use Mobile County sites to prepare or dispose of any pesticide or chemicals, including any pest carcass.

8. **TREATMENT:**

1. Application or treatment shall be scheduled so as to offer a minimum of interference with normal operations.
2. After the buildings have been satisfactorily treated, a service ticket signed by the building custodian or department head listing the service and all chemicals used shall be sent to the Accounts Payable Department. **NOTE SEE ITEM #9 ON SPECIFICATION SHEET.**

9. BUILDING LOCATIONS:

All building listed on the following pages shall be included for treatment. Buildings in each Park shall include Recreation Buildings, Concession Buildings, Toilet Buildings, Trailers, Pavilions and Press Boxes where applicable unless otherwise specified. Names and phone numbers listed are persons that should be contacted to gain access to buildings.

Sites to be treated 2018/19

All buildings listed shall be treated monthly and quarterly as designated with no charge follow-up. M-denotes Monthly treatments and Q denotes quarterly treatments.

SITES	ADDRESS/PHONE NO.	TREATMENT
Animal Shelter Carmelo Miranda	7665 Howells Ferry Rd (251) 574-6439	M
Bay Haas Building Regina Love	1150 Government St. (251) 574-8627	**Q**
Building Inspection Janet Holland	1110 Schillingers Rd. **N** (251) 574-3507 ***Note this includes both sides of bldg.**	**Q**
Building Maintenance Connie Ames	554 So Royal (251) 574-6632	Q
Camp **1** Neal Howard	1150 Schillinger Rd. (251) 574-4030	**Q**
Camp 1 Offices & Equipment Maintenance Garage Neal Howard	7511 Howells Ferry Rd.	Q
Construction	7501 Howells Ferry Rd.	**Q**
Camp 2 Donald Dixon	7075 McDonald Rd. (251) 574-7588	**Q**
Camp 3 Mark Robinson	18325 Hwy. 45 (251) 574-7588	Q
Chickasabogue Park Jerry Mitchell	760 Aldock Rd. (251) 574-7963	M
Community Correction (2 Locations)	(251) 574-6460 to schedule (1)3925 Michael Blvd. Suite C (2)3925 Michael Blvd Suite A	M (Note all trailers and bldgs.)

Garage #4 Steve Bender	560 Virginia Street (251) 574-8569	M
Environmental Dept Doug Hathcock	1150 Schillinger Rd. (251) 574-7951	Q
John Archer Ctr. Amelia Mitchell	1170 Schillinger Rd. (251) 574-8445	Q (this includes area in the rear)
License Commissioner Shirley-Byrd Wade	3925 Ste. F. Michael Blvd (251) 574-5484	Q
License Commissioner Theo. Oaks Shirley Byrd-Wade	5808 Hwy. 90 (251) 574-5484	Q
License Commissioner Citronelle Shirley Byrd-Wade	19135 S Main Street (City Hall)	Q (Tues or Thurs only)
Strickland Yth. Ctr Geoff Tynan	2315 Costarides St. (251) 574-5274	M (All buildings and grounds, 119 detention cells, kitchen, dumpster, admin& public areas)
Strickland Yth. Annex Pat Cannedy	2200 Costarides St. (251) 574-5326	Q
Revenue Michael Sq Tyler Pritchett	3925 Michael Blvd. (251) 574-5527	Q
Revenue Theo. Oaks Thuan Pierce	5808 Hwy. 90 (251) 574-3286	Q
West Mobile Park Terri Mosley	2275 Leroy Stephens Rd. (251 574-7275	M
8 Mile Shopping Ctr	4555 St. Stephens Rd. Note: License & Revenue office only Shirley Byrd-Wade (251) 574-5484-License Tyler Pritchett (251) 574-5527- Revenue	Q
River Delta Marina Shad Jenkins	2350 Dead Lake Road (251) 574-2266	M (includes Welcome Center)

10. INSURANCE:

1. Successful bidder must furnish a certificate of insurance that covers general liability, auto liability, worker's compensation, and pesticide of herbicide applicator coverage. Limits will be equal to or more than enclosed specimen.

11. GENERAL:

1. This bid will cover all sites listed as described and will be awarded on an all or none basis.

2. Service will be provided on the scheduled times and will include any service required for infestation that may occur between service times. Re-treating for re-infestation will not be charged.

3. Mobile County reserves the right to reject any and all bids

4. Additional sites may be added at the same bid pricing.

12. SCHEDULING:

1. Due to security and accounting considerations all vendors will call and schedule an appointment with the contact persons listed and will have a ticket describing the work performed and the chemicals used signed by the proper county employee. This signed ticket will be sent to the Accounts Payable Department of Mobile County.

Mobile County Pest Control Bid

	LOCATION	SERVICE	PRICE
1	ANIMAL SHELTER	M	$
2	BAY HAAS BUILDING	Q	$
3	BUILDING INSPECTION	Q	$
4	BUILDING MAINTENANCE	Q	$
5	CAMP I	Q	$
6	CAMP 1 OFFICE/EQUIPMENT MAINT. GARAGE	Q	$
7	CONSTRUCTION	Q	$
8	CAMP 2	Q	$
9	CAMP 3	Q	$
10	CHICKASABOGUE PARK	M	$
11	COMMUNITY CORRECTION (3 SITES)	M	$
12	GARAGE #4	M	$
13	ENVIRONMENTAL ENFORCEMENT	Q	$
14	JOHN ARCHER CENTER	Q	$
15	LICENSE COMMISSION MICHAEL BLVD	Q	$
16	LICENSE COMM. THEODORE OAKS	Q	$
17	LICENSE COMM. CITRONELLE	Q	$
18	STRICKLAND YOUTH CENTER	M	$
19	STRICKLAND YOUTH ANNEX	Q	$
20	REVENUE COMM MICHAEL SQUARE	Q	$
21	REVENUE COMM. THEODORE OAKS	Q	$
22	WEST MOBILE COUNTY PARK	M	$
23	8 MILE SHOPPING CENTER LICENSE COMM & REV COMM	Q	$
24	RIVER DELTA MARINA	M	$

SPECIAL INSTRUCTIONS:

1. *You must call and schedule all treatment dates and times.*
   For the food handling part of the Youth Center use "max-force baits" in cracks and crevices, with a dust or bait application in wall voids to control and eliminate any infestation. Also, Ketch-all's should be installed, labeled, and checked monthly to insure any rodent activity is detected and treated.

2. The treatment of spiders should be done by treating cracks and crevices with demand cs and all weep holes around the exterior of the building must be treated with a dust formulation to insure complete coverage of wall voids.

3. All trash compactors must be sprayed for gnats (3) times a month.