

ADMINISTRATION PRELIMINARY AGENDA  
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM December 19, 2024

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE list of claims.
- 2) HOLD public hearing so any citizens of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in Fund Balance Report, for the period ending November 30, 2024.
- 3) APPROVE EFP-125-25, appropriation contract with the Boy Scouts of America, Mobile Area Council in the amount of \$20,000.00 from District 1 Education funds, for general operating expenses.
- 4) APPROVE EFP-215-25, appropriation contract with Mary G. Montgomery High School Parent Teacher Organization in the amount of \$20,000.00, from District 2 Education funds, to assist with the costs of lighting the softball field, for Mary G. Montgomery High School.
- 5) APPROVE EFP-216-25, appropriation contract with Allentown Elementary School Children First Parent Teacher Organization in the amount of \$12,834.00, from District 2 Education funds, to cover the costs of playground shade structures, for Allentown Elementary School.
- 6) APPROVE CDP-120-25, sponsorship agreement with Gulf Coast Caribbean Carnival Association in the amount of \$2,000.00, from District 1 Commission funds, for its 2nd Annual Gulf Coast Caribbean Carnival.

- 7) APPROVE EFP-126-25 and EFP-214-25, appropriation contract with Mobile Symphony, Inc. in the total amount of \$96,258.00, for its Preludes and Strings Program. Funds to be divided as follows:
- District 1 Education funds in the amount of \$53,636.00
  - District 2 Education funds in the amount of \$42,622.00
- 8) APPROVE covenant of purpose, use, and ownership for County owned real property at the Bayou La Batre City Docks Development, and to authorize Commission President to sign all documents. Requested by the County Attorney.
- 9) APPROVE professional service agreement with The Helios Alliance, for services provided in the amount of \$225,230.00, relating to the Opiate litigation funds, to be paid by Cost Center 018, pending legal review. Requested by the County Attorney.
- 10) APPROVE commercial lease agreement with VIC Real Estate for office space at 1119 Government Street, Mobile, Alabama, for five years in the amount of \$2,100.00 per month, beginning on January 1, 2025, and ending on December 31, 2029, for Southwest Regional Highway Safety Office, pending legal review, to be paid from Cost Center 032. Requested by the County Attorney.

- 11) APPROVE first amended Memorandum of Understanding between Mobile County Commission and Waterworks and Sewer Board (Board) of the City of Satsuma, to implement a project included in the Alabama Gulf Coast Recovery Council's multi-year implementation plan (MIP) for the Northwest Satsuma Water and Sewer Project. As remaining RESTORE funds for this project in the amount of \$1,813,521.00 are insufficient to complete the project, the Board wishes to supply additional funding in an amount not to exceed \$100,000.00, and authorize the Commission President to sign all documents related to this amount. Requested by the County Attorney.
- 12) APPROVE Mobile County Animal Services volunteer handbook and volunteer agreement, and authorize animal services staff to implement the volunteer program, pending legal review. Requested by Environmental Services Department.
- 13) APPROVE long-term detention subsidy contract and addendum with the Alabama Department of Youth Services at no cost to the County, to provide at least one detention bed for use of the juvenile court at the James T. Strickland Youth Center, for the period October 1, 2024 through September 30, 2025, pending legal review. Requested by the County Administrator.
- 14) APPROVE professional services agreement with Sharon Pilgrim, as a court reporter for the juvenile court, 13th Judicial Services in the amount of \$36,000.00, at a rate of \$3,000.00 per month, from Detention Subsidy funds, to commence on January 1, 2025, and terminate December 31, 2025 for the James T. Strickland Youth Center, pending legal review. Requested by the County Attorney.

- 15) APPROVE Contract Amendment No. 4 with Macknally Land Design, for Project RST-M1A06-MCBT, Mobile County Blueway Trail Development, to extend the period of performance to December 31, 2025. Requested by the Environmental Services Department.
- 16) APPROVE transfer of maintenance agreement between Mobile County and the City of Saraland for the City of Saraland to take over the maintenance of portions of Celeste Road and Radcliff Road for a period of three years. Requested by the Public Works Department.
- 17) APPROVE revising Mobile County Commission August 26, 2024 Minutes, Agenda Item #16, to remove the date, January 18, 2025, from the historical musical drama schedule of the Souls of Time event license agreement addendum with Global Spectrum L.P. doing business as OVG360, for the rental of Saenger Theater. Requested by the County Administrator.
- 18) AUTHORIZE subrecipient agreement with City of Prichard for removal of spot blight for Community Development Block Grant for Project PRI-SB-24-001 for up to \$125,000.00. Requested by the Grants Department.
- 19) AUTHORIZE Memorandum of Understanding with City of Prichard in the amount of \$125,000.00 to purchase fire equipment under the Community Development Block Grant. Requested by the Grants Department.
- 20) AUTHORIZE subrecipient agreement with the City of Bayou La Batre, for replacement of the heating and cooling system at the Bayou La Batre Senior Center for Community Development Block Grant for Project BLB-PF-24-001, for up to \$135,000.00, pending legal review. Requested by the Grants Department.

- 21) APPROVE agreement with Richard McLaughlin, for professional consulting services, for cost allocation plan services related to the setting of direct and indirect cost rates in an amount not to exceed \$10,775.00, to be paid from Cost Center 001. Requested by the Finance Department.
- 22) APPROVE Change Order No. 1 with Construction Labor Services, for Project RST-M1A04-SWSP-223, Northwest Satsuma Water and Sewer Project. The change order will increase the contract by \$55,000.00, and the new contract will be in the total amount of \$3,451,650.00, and will increase the contract by 45 calendar days. The cost for this change order will be reimbursed by the Waterworks and Sewer Board of the City of Satsuma. Requested by the Environmental Services Department.
- 23) APPROVE EFP-127-25, appropriation contract with Bay Area Women Coalition, Inc. in the amount of \$5,000.00, from District 1 funds, for its Trinity Gardens Black Heritage Parade.
- 24) ACCEPT resignation of James White of the Board of Directors of the Mobile County Water, Sewer, and Fire Protection Authority, effective December 31, 2024. Requested by the County Attorney.
- 25) APPROVE appointment of James Alvin Middleton Jr. to serve on the Board of Directors of the Mobile County Water, Sewer, and Fire Protection Authority, replacing James White, effective January 1, 2025, until the unexpired six-year term ending on March 1, 2027. Requested by the County Attorney.

- 26) APPROVE contract with the University of South Alabama in the amount of \$88,055.00 to provide Archival Services to conduct Phase 1 of an archives establishment project, CCP-\_\_\_\_-\_\_\_\_\_, Realizing the Future from the Past and Honoring Those Who Filled the Breach: African American Documents, Material Culture, and Miscellany at Bishop State Community College. Requested by County Administration.
- 27) ADOPT resolution approving request of the Revenue Commission for offices at Michael Square Shopping Center, Theodore Oaks Shopping Center, and Eight Mile Shopping Center to dispose of certain items from the fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 28) APPROVE reappointments to the Gulf Coast Resource Conservation and Development Council, each for two years beginning on January 1, 2025, and ending on December 31, 2026. Requested by the County Administrator as follows:
- E. Edwin Kerr, Council Member
  - Tina Sanchez, Proxy Member
  - Renae Barren, Member-At-Large
- 29) AUTHORIZE subrecipient agreement (MCD-HH-24-001) with Habitat for Humanity of Southwest Alabama, for the term of January 1, 2025 through December 31, 2025, in the amount of up to \$140,000.000 of Community Development Block Grant funds to provide roof replacement for eligible residential homeowners within the Urban County. Requested by the Grants Department.

- 30) APPROVE CDP-214-25, appropriation contract with Mobile County Protecting Animals Lives Society (P.A.L.S) in the total amount of \$14,093.59, from District 2 Commission funds, to pay for veterinary services and medication for animals adopted or fostered from Mobile County Animal Shelter, pending legal review. Requested by the County Attorney.
- 31) APPROVE Contract Amendment No. 12 to the Mobile County Park Initiative Contract with Mott MacDonald Alabama, LLC, dated June 25, 2021, to add additional services for Bayfront Park Building and Site and add bidding and construction, engineering, and inspection services for Bayfront Park Boardwalk. Cost associated with the contract amendment will be reimbursed by the NRDA Grant. Requested by the Environmental Services Department.
- 32) APPROVE Change Order No. 1 with Ben M. Radcliff Contractor Inc. for Project NRDA-17-004A, Bayfront Park Restoration & Improvements Building and Site. The change order will decrease the contract by \$147,216.00, and the new contract will be in the total amount of \$5,427,201.50.
- 33) APPROVE CDP-121-25, sponsorship agreement with People United to Advance the Dream Mobile, Inc. in the amount of \$2,500.00, from District 1 Commission funds, for its Dr. Martin Luther King Jr. Birthday Celebration. Project subject to submission of paperwork and legal review.

34) CONSIDER

taking the following action on bids:

award Bid #155-24, service contract-water treatment for heating, ventilation, and air conditioning systems at various Mobile County facilities bid, to Triple Point Industries LLC, for their bid in the amount of \$17,472.00 for one year, to be paid from Cost Center 035.

award Bid #157-24, three months OEM printer and fax supplies bid for the County Commission, to Sprot Printer Ribbon LLC and Olensky Brothers.

award Bid #159-24, three months groceries to be delivered to James T. Strickland Youth Center bid, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$65,695.13 and American Wholesale Grocery, Inc. doing business as American Foods for their bid in the amount of \$44,261.10, to be paid from Cost Center 023.

award Bid #160-24, detention security glazing bid for the County Commission, to American Corrections Maintenance, Inc., for their bid in the amount of \$941.20 per unit, and installation charges in the amount of \$1,006.64, to be paid from Cost Center 015.

approve the purchase of one new compact sports utility vehicle under the current State of Alabama Contract T191, in the amount of \$29,105.50, for the Community Corrections Department, to be paid from Cost Center 017.

approve the purchase of one new crew cab pickup truck under the current State of Alabama Contract MA240000004917, in the amount of \$50,647.46, for the Sheriff's Office, to be paid from Cost Center 020.



- 35) APPROVE renewal of software maintenance agreement with BlueAlly in the amount of \$15,831.15, for pro-support for AppSnc, 2025 power store 500 renewal, for the period November 9, 2024 through November 8, 2025, for the Sheriff's Office, to be paid from Cost Center 020 and 021. Requested by the Purchasing Department.
- 36) APPROVE renewal agreement of GOVwriter multi-use software from CPAwriter in the amount of \$1,616.00, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 37) APPROVE renewal of subscription agreement with Carahsoft Technology Corporation, under the current GSA Schedule No. 47QSWA18D008F, Carahsoft #51544785, in the amount of \$60,975.60, for docuSign eSignature Enterprise Pro for State and Local Government Envelope and Enterprise Premier Support, for the period December 16, 2024 through December 15, 2025, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 38) APPROVE renewal of agreement with BEEBE'S Pest & Termite Control, for Africatown Hall & Food Bank Termite renewal-D in the amount of \$400.00, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 39) APPROVE renewal of agreement with Knox Pest Control in the amount of \$207.00, for the Building Inspection Department, for terminate renewal/inspection, to be paid from Cost Center 014. Requested by the Purchasing Department.

- 40) APPROVE maintenance agreement with CPC Office Technologies in the amount of \$360.00, for Formax FD8652CC Shredder ID41008, for the period December 1, 2024 through December 1, 2025, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 41) APPROVE maintenance agreement with CPC Office Technologies, in the amount of \$360.00, for maintenance on one Ricoh MPCW2201SP-ID 42531, for the period December 1, 2024 through December 1, 2025, for the Geographic Information System Department, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 42) APPROVE maintenance agreement with CPC Office Technologies, in the amount of \$360.00, for one Ricoh MPCW2201SP ID 42532, for the period December 1, 2024 through December 1, 2025, for the Building Maintenance Department, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 43) APPROVE amending Mobile County Commission October 15, 2024 Minutes, Agenda Item #63, to correct the contract amount to read as follows: approve thirty-six-month lease agreement with Quadiant Inc., under the current purchasing agreement, National Association of State Procurement Officials contract # CTR058809, for a 1X-9C 300 LPM base, puffy postcard feeder, weighing module, weigh platform conveyor sacker and scale stand, in the amount of \$39,030.84, for the County Commission, to be paid from Cost Center 001. Requested by Purchasing Department.

44) APPROVE

Memorandum of Understanding between the Mobile County Commission and the Administrative Division of Mobile County to document the obligation and related expenditure responsibility of American Rescue Plan Act State and Local Fiscal Recovery Funds provided to the County. Requested by the County Administrator.