

Transition to Workday
Increase Efficiency • Improve Operations
Human Resources • Payroll • Finance



**CUT OVER + GO LIVE
FINANCE 1 - 2- 3**

01 TIMING



FINANCE GO LIVE DATE IS
AUG. 1, 2022

CENTRAL SQUARE •
VIEW ONLY JULY 29

02

**IMPORTANT
FINANCE
TERMINOLOGY
CHANGES**



CURRENT

NEW

Organizational
Key (GL)



**Cost
Center**

Object Code



**Spend
Category**

Vendor



Supplier

Invoice



**Supplier
Invoice**

You must now use the new cost centers and spend categories for all new requisition requests, supplier invoice requests, invoices and budget adjustments.

03

CONTACT



If you need assistance,
please reach out to the
finance department
@ 251-574-4926

or use one of these emails

workdaypurchasing

@mobilecountyal.gov

for requisition requests and purchase orders

workdayinventory

@mobilecountyal.gov

for inventory at Camp 1 and Virginia Street

workdayap

@mobilecountyal.gov

for supplier information, supplier accounts
and supplier invoice requests

workdayprojects

@mobilecountyal.gov

for projects' funding, budgets and invoices

workdayaccounting

@mobilecountyal.gov

for all general accounting questions, budget
information, financial reporting, and account
permissions